

ADMINISTRATION

Heath B. Chasanov
Superintendent

Jason L. Cameron
Assistant Superintendent

Richard Crisci, Jr.
Supervisor of Administrative Services

Donna R. Hall, Ed.D.
Director of Instruction

Michele A. Marinucci, Ed.D.
Director of Student Services



BOARD OF EDUCATION

Paul M. Breeding
President

Walter N. Rudy
Vice-President

John C. Barr

Walter P. J. Gilefski

Steve C. McCarron

“Quality Education for Quality Children”

OPEN SESSION

Thursday, February 18, 2016

REGULAR BOARD MEETING

Woodbridge Board of Education
Phillis Wheatley Elementary School
48 Church Street
Bridgeville, DE 19933
6:00 pm

1. CALL TO ORDER/OPEN SESSION

Mr. Breeding called the meeting to order at 6:00 p.m.

A. Motion to move Into Executive Session at 6:00 p.m.

First: Mr. McCarron Second: Mr. Rudy Vote: 5-0

Board Members Present: Mr. Breeding, Mr. Rudy, Mr. Gilefski, Mr. Barr, Mr. McCarron

Administrators Present: Mr. Cameron

Others Present: Mrs. Colegrove (recording secretary)

2. EXECUTIVE SESSION

A. Personnel

- Personnel Memo was discussed.

3. RECONVENE OPEN SESSION

A. Motion to move into Open Session at 7:05 p.m.

First: Mr. Barr Second: Mr. Gilefski Vote: 5-0

Board Members Present: Mr. Breeding, Mr. Rudy, Mr. Gilefski, Mr. Barr, Mr. McCarron

Administrators Present: Mr. Cameron, Mr. Crisci, Dr. Hall, Ms. Tunstall, Mr. Chase,

Mrs. Morroni, Mrs. Brown, Dr. Leach, Mr. Lehman, Ms. Mitchell

Others Present: Mrs. Adams, Mrs. Colegrove (recording secretaries)

B. Invocation

C. Pledge of Allegiance

4. AGENDA/ADOPTION

A. Motion to accept Agenda as presented:

First: Mr. Rudy Second: Mr. Barr Vote: 5-0

5. PRESENTATIONS /RECOGNITIONS

- A. Phillis Wheatley Elementary School Improvement Team – Mrs. Brown, Dr. Leach, Mrs. Propes, Mrs. Kerrick, Mrs. Durkee, Mrs. Burress, Mrs. Sears
- PWES is meeting and exceeding state proficiency through RTI changes (Response to Intervention).
 - College and Career Day is scheduled for March 23, 2016. Parents, Board Members and all Administrative staff are welcome!
 - New Teachers are supported through mentoring, peer observations, and Specialist walkthroughs and support
 - Support Services are provided for all students through grief counseling groups, attendance groups, Compassionate Schools, BILC room, Raider Night, Dental Program, Vision Program, and CPI Nonviolent Crisis Intervention.
 - Students are encouraged through many programs such as C.A.R.E.ing Behavior Bulletin Boards, Student of the Month, Inspiring Wall, Million Acts of Kindness, Each One Reach One, and Conservation Club to name a few.
 - Parent and Community Outreach is accomplished through Open House, Parent Volunteers, Raider Night, Read Across America Guest Readers (which is being held on March 2), After School Clubs, Weekend Backpacks, Coat Program, Partnership with Bridgeville Police Department and many more.
 - PWES attendance goal is 95% and our current attendance is 95.9%
 - University of Delaware performed a Comprehensive Success Review (CSR) site visit in November. Their feedback was received in December. Commendable feedback was that our school is orderly, and a friendly learning environment. Recommendations were also received in areas of communication and time scheduling.
- B. Construction Update – Pole Building Proposals – Mr. Crisci
- Proposals were requested from several construction companies who provided proposed pricing that exceeded our budget. Pioneer Builders has provided four (4) options to the district for a pole building that is reasonably priced, and within our budget.
 - The four (4) options are as follows:
 - Option 1 is a 40x80x14 structure with finished insulation, electrical, and plumbing work priced at \$111,048.00
 - Option 2 is a 40x80x14 structure with unfinished insulation, electric, and plumbing work priced at \$86,828.00
 - Option 3 is a 40x68x12 structure with unfinished insulation, electric, and plumbing work priced at \$70,845.00
 - Option 4 is a 40x68x12 structure with finished insulation, electric, and plumbing work Priced at \$95,065.00
 - Mr. Crisci recommended to the Board Option 4 with a price of \$95,065.00. Along with this proposed recommendation, we add an additional recommendation for a change to include the removal of option 1 – plumbing for \$3,800.00, as this is not an all-inclusive cost figure for this option and the district would have additional work and cost incurred. The adjusted price would be \$91,265.00
 - Mr. Crisci also made the recommendation that he have the authority to make decisions with regards to this construction project up to the dollar amount of the construction fund limit (\$99,008.27) and that he, along with Mr. Breeding and Mr. Chasanov have the authority for decisions related to this construction should the project require additional funds from the construction set-aside fund.

6. REVIEW OF MINUTES

- A. January 21, 2016 Executive Session
- No changes

- B. January 21, 2016 Open Session
 - No changes
- C. February 5, 2016 Special Board Meeting Minutes
 - No changes

7. SUPERINTENDENT'S REPORT

- A. January 2016 Budgetary Report – Mr. Cameron
 - Tax collection is at 98% of expected collection
 - Cost Center shows that with 58.33% of the year past the budget is at 54.92% with salaries at 53%
 - All accounts are in good standing.
- B. Financial Position Report – Mr. Cameron
 - The financial position report is a requirement. It is a tool to show that our funds are in good standing to meet the projected needs of the fiscal year.
- C. Overnight Field Trip Request – MCJROTC Championship Marksmanship – Port Clinton, OH – 2/17/16 – 2/20/16
 - Mr. Breeding asked if Col. Herrera went on the trip with the students.
 - Mr. Cameron replied that CWO Todd accompanied the students.
- D. School Choice – Mr. Cameron
 - Mr. Cameron presented 11 students for school choice:
One (1) for the current school year and Ten (10) for the 2016-2017 school year

8. BUILDING REPORTS

- A. Woodbridge Middle School – Mrs. Morroni
 - Parent conferences were held on February 3. We had 74% of scheduled parents show for their conferences.
 - Our 8th graders recently participated in two (2) separate registration nights with the high school.
 - Congratulations to our Boys and Girls basketball teams for their 3rd place finishes in the Capital Classic this past weekend.
 - Our Winter Sports banquet is scheduled for March 10 at 6:00 p.m.
 - Spring sports have begun holding their interest meetings.
 - The National Junior Honor Society has begun the process of inviting qualifying 6th graders to apply for admission into the NJHS.
 - Our 2nd marking period Honors students will be attending a field trip on Friday, March 4 to see the 76ers take on the Miami Heat. The students have been selected to form the High Five tunnel as the players enter the court!
 - Congratulations to Mrs. Bonnewell, our 8th grade Math teacher on being selected to participate in this year's Learn Zillion Dream Team.
 - Raider Coaching is well under way. We are servicing approximately 50 students in both reading and math skills two days a week from 3:00 until 4:30.
 - We received the first round of feedback on our FOCUS plan. The team is continuing to meet to revise the plan. Our next meeting is on Tuesday, February 23 to self-score the plan with the provided rubric. Our next revised submission is due March 4.
- B. Woodbridge High School – Mr. Chase
 - We have had two very successful Scheduling Nights with students and parents of incoming 8th grade students.
 - We are continuing to schedule our returning students as well and should be finished with that part of the process within the next couple weeks.

- We held a Financial Aid evening on February 3, and though it was not well attended, we will continue to hold these workshops for students and parents.
- Senator Carper is coming to visit the Manufacturing Program on Monday, February 29.
- Our Communities in Schools Program is instituting a program each Thursday afternoon called "Courageous Hearts" which is a therapeutic program for students using horses.
- We will be hosting the Department of Education on March 8 for a visit to look at our Career and Technical Education programs.
- The FFA will be celebrating National FFA Week next week and will be going to the FFA Convention March 9 – 11.
- Our basketball teams continue to do well. The boys are on track to compete in the state tournament and with the girl's defeat of Delmar this evening they are the Henlopen South Division Champs!
- Wrestling only has the Henlopen Conference and State tournaments left in their schedule. They finished the season with a 4-6 record.

C. Woodbridge Early Childhood Education Center – Mr. Lehman

- Parent Teacher Conferences were held on February 3. The Pre-K team conducted home visits on the new students that began after winter break
- Honor Roll Assemblies are being held on February 4.
- Curriculum Night was held on February 11. ELA and Math related activities were available as well as training on Inside Out and the emotional development in Pre-K students.
- PTO Book Fair is scheduled for February 22 – 26 in the library.
- Kindergarten registration information sessions are being held at five different locations over the next two weeks, along with a press release on February 18, and flyers sent to local pediatrician offices and daycares.
- Read Across America Day is Friday, March 4.
- Kindergarten Registration Nights are scheduled in March. All will be from 4:30 – 8:00.
- We want to congratulate Jodi Tieman-jones for her valued and impactful 30 years of service to the students, families and programs of the Woodbridge School District. Her last day is Friday, February 26.

D. Phillis Wheatley Elementary School – Dr. Leach

- We had 290 families participate in our February parent teacher conferences.
- Five Essentials Survey for staff, students and parents which was created through U Chicago online format and the report will be generated to schools.
- We are in the middle our third round of Amplify testing in reading/math.
- Our first semester AR assembly was held. If the students reach their AR goal, Mrs. Brown and I will be kissing a WHS farm animal and we will be holding our Annual Raider Palooza.
- Honor Roll assemblies were held. 72 students made distinguished and 232 students made A/B honor roll.
- Our Clubs will be held for three weeks in March. Some of the clubs will be cartooning, board games, big brothers/big sisters, Science club, and iPad fun.
- 'Girls on the Run' is starting. Mrs. Carpenter and Mrs. Wing are working with this group of girls.
- Mrs. Vanderwende has started the Celebrity Look Alike Contest for the Conservation Club with all donations going to Nemours/Al DuPont.

9. **STUDENT REPORT** – Chase Marvil

- Students are focusing on homework at this time as there is a break in the Senior Project schedule.
- I have talked with Mrs. Roth about the Inspiring Wall at Woodbridge Middle School.
- I want to thank all of you for your support and voting for me as a national finalist for the Jefferson Award. I received the news on Sunday that I did not win, but I cannot thank you enough for the support you've shown me during this process.

H. Motion to approve School Choice Memo as presented:

Accept the following School Choice Applications for the 2015-2016 school year:

Woodbridge Early Childhood Education Center:

Student 1 – Mariah Stuart, First Grade

Accept the following School Choice Applications for the 2016-2017 school year:

Woodbridge Early Childhood Education Center:

Student 2 – Alexander Bishop, First Grade

Student 3 – Theodore Bishop, Second Grade

Student 4 – Cash Cay, Second Grade

Phillis Wheatley Elementary School:

Student 5 – Rylee Scott, Third Grade

Woodbridge Middle School:

Student 6 – Rachel Mordes, Sixth Grade

Student 7 – Alexa Rolph, Sixth Grade

Added after agenda posted:

Phillis Wheatley Elementary School:

Student 8 – Jake Shultie, Third Grade

Student 9 – Janet Shultie, Third Grade

Woodbridge Middle School:

Student 10 – Martina Ambrosino, Sixth Grade

Woodbridge High School:

Student 11 – Nina Burns-Skrobot, Ninth Grade

First: Mr. Rudy

Second: Mr. Gilefski

Vote: 5-0

I. Motion to approve Personnel Memo as presented:

Recommend approving the **temporary employment** of the following:

Woodbridge Early Childhood Education Center

April Popelas

Temporary Kindergarten Teacher

From: March 1, 2016 through June 30, 2016

Recommend approving the following **EPER/Coaches** positions for the 2015-2016 school year:

Woodbridge High School

Andrew Layton

Varsity Assistant Baseball Coach

Jed Bell (WHS SE Teacher)

Varsity Volunteer Assistant Baseball Coach

Tom Jefferson

Varsity Volunteer Assistant Baseball Coach

Richard Idler (WHS Math Teacher)

Varsity Volunteer Assistant Baseball Coach

Jordan Vasquez

Junior Varsity Head Baseball Coach

Jason Rust (SCOPE Para)

Junior Varsity Assistant Baseball Coach

Preston Grace (SCOPE Para)

Junior Varsity Volunteer Assistant Baseball Coach

Edwin Manlove (Visiting Teacher)

Varsity Assistant Softball Coach

Mark Marek (WMS Art Teacher) Varsity Head Track Coach

Emilio Perry (WHS Health/Phys Ed)

Varsity Assistant Track Coach

Recommend approving the following **long term substitutes:**

Woodbridge Early Childhood Education Center

Jackie Conn

For: Dawn Lineweaver

Approximate Start Date: March 4, 2016

Approximate End Date: June 3, 2016

Woodbridge High School

Constance Bean

For: Elise Bell

Approximate Start Date: March 21, 2016

Approximate End Date: August 29, 2016

Recommend approving the following **FMLA:**

Woodbridge Early Childhood Education Center

Dawn Lineweaver (Kindergarten)

Approximate Start Date: March 4, 2016

Approximate End Date: June 3, 2016

Woodbridge High School

Elise Bell (Health/Physical Education)

Approximate Start Date: March 21, 2016

Approximate End Date: August 29, 2016

Recommend approving the following **retirements**:

Phillis Wheatley Elementary School

Helen Hammond

Critical Skills

Effective: June 30, 2016

District Office

Debi Adams

Financial Secretary

Effective: October 1, 2016

(with \$50.00 incentive for each year of Woodbridge District service)

Recommend approving the following **resignations**:

Woodbridge Early Childhood Education Center

Kathy Forker

Part-Time Daycare Provider

Effective: February 15, 2016

Beverly Hitch

Part-Time Daycare Provider

Effective: February 26, 2016

Woodbridge Middle School

Carmen Doheny

Spanish Teacher

Effective: March 9, 2016

SCOPE

Adair Williams

Paraprofessional

Effective: February 19, 2016

First: Mr. Barr

Second: Mr. McCarron

Vote: 5-0

14. EXECUTIVE SESSION (Not Necessary)

15. OPEN SESSION (Not Necessary)

16. ADJOURNMENT

A. Motion to Adjourn at 9:28 p.m.

First: Mr. Barr

Second: Mr. Rudy

Vote: 5-0


Nina Colegrove (Recording Secretary)


Jason L. Cameron (Associate Executive Secretary)

Board Minutes Approved: 3.17.16

Board Minutes Posted: 3.22.16