

ADMINISTRATION

Heath B. Chasanov
Superintendent

Jason L. Cameron
Assistant Superintendent

Richard Crisci, Jr.
Supervisor of Administrative Services

Donna R. Hall, Ed.D.
Director of Instruction

Michele A. Marinucci, Ed.D.
Director of Student Services



BOARD OF EDUCATION

Paul M. Breeding
President

Walter N. Rudy
Vice-President

John C. Barr

Walter P. J. Gilefski

Steve C. McCarron

“Quality Education for Quality Children”

OPEN SESSION

Wednesday, October 21, 2015
REGULAR BOARD MEETING
Woodbridge Board of Education
Phillis Wheatley Elementary School
48 Church Street
Bridgeville, DE 19933
6:00 pm

1. CALL TO ORDER/OPEN SESSION

Mr. Breeding called the meeting to order at 6:03 p.m.

A. Motion to move Into Executive Session at 6:03 p.m.

First: Mr. Rudy

Second: Mr. Gilefski

Vote: 5-0

Board Members Present: Mr. Breeding, Mr. Rudy, Mr. Gilefski, Mr. Barr, Mr. McCarron

Administrators Present: Mr. Chasanov, Mr. Cameron,

Others Present: Mrs. Colegrove (Recording Secretary)

2. EXECUTIVE SESSION

A. Personnel

- Personnel Memo was discussed.

3. RECONVENE OPEN SESSION

A. Motion to move into Open Session at 7:01 p.m.

First: Mr. McCarron

Second: Mr. Gilefski

Vote: 5-0

Board Members Present: Mr. Breeding, Mr. Rudy, Mr. Gilefski, Mr. Barr, Mr. McCarron

Administrators Present: Mr. Chasanov, Mr. Cameron, Mr. Crisci, Dr. Hall, Dr. Marinucci,

Mr. Adams, Mr. Chase, Ms. Tunstall, Mrs. Morroni, Mrs. Brown, Dr. Leach, Mr. Lehman,

Ms. Mitchell

Others Present: Mrs. Colegrove (recording secretary)

B. Invocation

C. Pledge of Allegiance

4. AGENDA/ADOPTION

A. Motion to accept agenda as presented:

First: Mr. Rudy

Second: Mr. Gilefski

Vote: 5-0

5. PRESENTATIONS /RECOGNITIONS

- A. Annual School Choice Presentation – Mr. Cameron
- Mr. Cameron presented the deadline dates for the 2016-2017 School Choice application process.
 - He stated that according to the DOE program capacity formula used to calculate building capacity, both Phillis Wheatley Elementary and Woodbridge High Schools could be over capacity for the 2016-2017 school year.
- B. Bus Contract Transfer District Route 64 to Contracted Route 19 – Mr. Crisci
- Mr. Crisci stated that with the resignation of both the driver and aide for the pre-k bus route Woodbridge School District decided to contract this route in order to align with the other school bus routes in the district.
 - District and State protocol guidelines were followed, including an advertisement in two (2) local media sources as well as emailing a copy of the advertisement to all of our current bus contractors.
 - Mr. Crisci also stated that it is much more cost effective for the District to contract the route as opposed to keeping it as a district operated route.
 - Mr. Crisci recommended the Woodbridge Board of Education approve the pre-k bus route contract to bus contractor, Regina Warnick, who has demonstrated professionalism and commitment to the students and Woodbridge School District community for several years.

6. REVIEW OF MINUTES

- A. September 17, 2015 Executive Session
- No changes
- B. September 17, 2015 Open Session
- No changes

7. SUPERINTENDENT'S REPORT

- A. September 2015 Budgetary Activity
- Mr. Chasanov stated October is when the District will begin to see the tax revenue that has come in as the bulk of taxes have been historically received in October and November.
 - He stated that with the fiscal year being 25% complete we are in line with our expenditures at 24.5%.
- B. June 2015 Budgetary Activity Adjustment
- Mr. Chasanov stated the June 2015 Budgetary Activity Report as approved this summer.
 - A technical error was discovered in three (3) employee's state portion of their salaries. The state portion was being charged to the District funding. The funding has been returned to the District by the state.
 - He is recommending the Board approve this adjustment for historical purposes and accuracy.
 - He is recommending amending the June 2015 Budgetary Activity report to align with the cost center.
- C. Enrollment/Unit Count Update
- Mr. Cameron reported the final number of students attending Woodbridge School District is 2,466. We have increased enrollment from September 30, 2014 by more than 80 students.
 - He also stated that the freshman class of 239 is one of the largest we've had.
- D. School Choice
- Mr. Cameron presented five (5) students for school choice. All are current students that have moved out of the District but want to remain 'at the place to be'.
 - One Student – Woodbridge Early Childhood Education Center
 - Two Students – Phillis Wheatley Elementary School
 - Two Students – Woodbridge Middle School

8. BUILDING REPORTS

A. Woodbridge Middle School – Ms. Tunstall

- The Middle School Comprehensive School Review (CSR) was held on Tuesday, October 13. We are awaiting the report.
- Mrs. Judy Johnson from Fulton Bank served as Principal for the Day on Wednesday, October 14.
- Our Conservation Club is selling tulips. The Club plans on planting 600 red tulip bulbs. To date we have sold over 300. They are on sale until October 30. It will be beautiful in the spring!
- The Friends of Rachel club organized cheerleaders to greet students entering school on October 13, and have written positive notes and randomly left them on lockers to greet students in the morning. November 13 is World Kindness Day and the Club will be kicking off a new campaign.
- Mix It Up at Lunch Day is scheduled for October 27.
- Our Math/ELA Fun Night is scheduled for Tuesday, October 27 from 6:00 – 8:00. This program is to help educate parents on math and ELA expectations and to provide parents with some strategies to help their child at home.
- Our counseling team is hosting 'Coffee with the Counselors' on October 30 from 10:00 – 12:00.
- Our first dance is being held October 30 from 5:00 – 7:00. It is part of the PBS and students who have not earned an in-school, out-of-school, or bus suspension are invited to attend.
- Parent conferences are being scheduled for November 10 and 12.

B. Woodbridge High School – Mr. Adams

- Our Common Core site visit from DOE is scheduled for October 22.
- We hosted the Delaware Disability Mentoring Day and had an excellent turnout. We were awarded a Proclamation from Governor Markell for holding this event. Two of our students were interviewed on the radio and answered questions from the Governor.
- College Application Week is October 26 and 27. We anticipate that 100% of our seniors will take advantage of the fee waiver and apply to numerous in-state colleges.
- October 27 is our second Senior Seminar. Del-Tech will be visiting and discussing the application processes and financial aid.
- The FFA Haunted Trail will take place on Halloween Night.
- The National Honor Society will hold their Induction Ceremony in the high school lobby on November 3, 6:00 p.m.
- Veterans Day, November 10, our band will perform in the Veterans Day concert and we will hold the MCJROTC annual birthday party.
- Parent conferences are being scheduled for November 10 and 12 from 4:00-7:30.
- College visits are continuing with Salisbury University on October 26. Shippensburg and others will follow in October and November.
- Our Principal for a Day was Mrs. Long, President and CEO of the Delaware Federation of Bankers.
- We had 25 students attend the college fair at UMES.

C. Woodbridge Early Childhood Education Center

- October is Fire Safety Month with classroom visits to both Bridgeville and Greenwood Fire Departments. Smokey the Bear will be visiting Thursday, October 29 at 3:00.
- Picture Day is scheduled for Friday, October 23.
- Pre-K is visiting the Greenwood Library on Tuesday, October 27.
- Our Annual AR Kickoff Celebration is being held on Friday, October 30 beginning at 10:00 in the gymnasium.
- Our Fall Festival Parade is being held on Friday, October 30 at 2:00 at the bus lot. The students will be dressed in costumes based on authors and characters of books.
- Raider Night is scheduled for Wednesday, November 4 from 6:00 – 7:30
- Our second graders will be singing in the Veterans Day Concert on November 10.
- Parent/Teacher conferences are being scheduled for November 10 and 12.
- Wednesday, November 18 is our Thanksgiving Feast Day.

- Mr. Lehman also thanked the Board and District Administrators for attending the State TOY dinner and ceremony. It meant a great deal to our District Teacher of the Year, Jenna White.

D. Phillis Wheatley Elementary School – Mrs. Brown

- We held our first Curriculum Night on October 15. We had 100 attend.
- Dr. Leach has set up a new Facebook page for our building. We have included the recognition of our teacher of the year, Megan Durkee, and a reminder of our curriculum night.
- Our Conservation Club held Breeze for Trees. Parents, students and community members planted a dozen trees around the PWES playground. The Club is also in the process of raising funds for benches for the area.
- Our Principal for the Day was Mr. Rick DiSabatino, Executive Vice President of EDiS Company. I later received an email from him stating he had a wonderful time and I'm telling everyone I meet.
- Our PBS Student Patrol is up and running. Students are chosen by teachers to serve each month to monitor halls in the morning to find students displaying good behavior and issue them a valuable caring coupon. Patrol participants change monthly and past participants are honored at a special month end breakfast.
- Our AR Kick-off is next Friday, October with an assembly at 2:30. Dr. Leach, Mrs. Sears, Mrs. Huskey and I will be dressed up for the occasion!
- Parent conferences are being scheduled for November 10 and 12.
- Our Comprehensive Success Review prep is underway. The CSR visit from DOE/DASL is scheduled for November 18.

9. **BOARD REPORT**

Mr. Gilefski reported he attended the Executive Committee meeting. The Executive Director of DSBA is retiring the end of this calendar year, December 31, 2015 and the search has begun for her replacement.

Mr. Rudy stated he was happy to see so many events happening in the District and wished he could keep up with them.

Mr. Barr reported that Applebee's Restaurant is once again participating in the Letters to Vets. Texas Roadhouse is participating for the lunch time, with Friendly's participating for the breakfast time.

Mr. McCarron reported that he was in attendance for the PWES Curriculum Night and commended the teachers for the job they did in presenting the information. He also stated he is happy to see Facebook being used as it is a great tool for communication.

10. **STUDENT REPORT** – Chase Marvil

- Mr. Marvil reported that this is Homecoming Week. They've celebrated each day with crazy hair day, class color day and others.
- The Homecoming Parade is being held Friday at 5:30 starting at Woodbridge Early Childhood Education Center.
- Miss Delaware will be at the Pep Rally held on Friday.
- The Homecoming dance is Saturday from 7:00 – 11:00.

11. **INFORMATIONAL ITEMS**

- A. National Principals Month
- B. 2016-2017 State Teacher of the Year Results
- C. WHS Homecoming Football Game – October 23, 2015
- D. Veterans Day Concert – Tuesday, November 10, 2015 – 7:00 – 8:00 p.m. – WHS
- E. Veterans Day – Wednesday, November 11, 2015

12. PUBLIC COMMENTARY

- Mr. Shuey shared that Dan Short from Seaford was pushing a bill to collect unpaid school taxes.
- Mr. Chasanov stated that Woodbridge is on the list.
- Mr. Shuey spoke with some students at the Apple Scrapple Festival who were working to raise money for the senior trip. He said the students stated they couldn't go out of state for the senior trip and Mr. Shuey was curious as to why.
- Mr. Adams stated the students can go out of state, but overnight trips must be approved by the Board of Education.

13. AGENDA ACTION

A. Motion to approve Bus Contract Transfer District Route 64 to Contracted Route 19 as presented:
First: Mr. Barr Second: Mr. McCarron Vote: 5-0

B. Motion to approve September 2015 Budgetary Activity as presented:
First: Mr. Rudy Second: Mr. McCarron Vote: 5-0

C. Motion to approve June 2015 Budgetary Activity Adjustment as presented:
First: Mr. Barr Second: Mr. Rudy Vote: 5-0

D. Motion to approve Executive Session Minutes: September 17, 2015 as presented:
First: Mr. McCarron Second: Mr. Gilefski Vote: 5-0

E. Motion to approve Open Session Minutes: September 17, 2015 as presented:
First: Mr. Barr Second: Mr. McCarron Vote: 5-0

F. Motion to approve School Choice Memo as presented:
Accept the following School Choice Applications for the 2015-2016 school year:

- Woodbridge Early Childhood Education Center
Student 1 – Madison McFarland, Second Grade
- Phillis Wheatley Elementary School
Student 2 – Natalie McFarland, Third Grade
- Woodbridge Middle School
Student 3 - Josh Lord, Seventh Grade

*Added after agenda posted:
Phillis Wheatley Elementary School
Student 4 – Natalia Castrejon, Third Grade
Woodbridge Middle School
Student 5 – Kasey Tull, Eighth Grade
First: Mr. Rudy Second: Mr. Gilefski Vote: 5-0

G. Motion to approve Personnel Memo as presented:
Recommend approving employment of the following:

- Woodbridge Early Childhood Education Center
Kathy Forker Part-Time Daycare Provider
Start Date: October 19, 2015
- Phillis Wheatley Elementary School
Ciara Rodriguez Temporary Paraprofessional
Start Date: October 12, 2015
End Date: June 30, 2016
Nicole Armentrout Temporary Special Education Teacher
Start Date: TBA
- Woodbridge High School
Angela McBroom Part-Time Cafeteria Worker (4 hours/day)
Start Date: October 5, 2015
TBA Two (2) Temporary Special Education Teachers
Start Date: TBA

Recommend approving the following EPER positions for the 2015-2016 school year:

Woodbridge Middle School

Erin Bryan	Co-Spanish Interpreter
Carmen Doheny	Co-Spanish Interpreter (was already appointed but is now sharing responsibility with Erin Bryan)
Karen Ames	Math Department Co-Chair
Nichole Windell	Math Department Co-Chair

Woodbridge High School

Amanda Crisci	Freshman Class Advisor
Robin Andrus	IST Team Member

Recommend approving the following transfers:

Jessica Nichols	From: WECEC Part-Time Daycare Provider To: WECEC Temporary Paraprofessional
Terry Rahe	From: WMS Paraprofessional To: WECEC One-on-One Paraprofessional Effective: September 29, 2015

Recommend approving the following FMLA:

Woodbridge Early Childhood Education Center

Whitney Smith (Speech) (Maternity)	Approximate Start Date: November 10, 2015 Approximate End Date: February 2, 2016
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Woodbridge Middle School

Lindsay Wheatley (6th Grade) (Maternity)	Approximate Start Date: October 5, 2015 Approximate End Date: December 28, 2015
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Woodbridge High School

Lori Dickson (Spec Ed) (Maternity)	Approximate Start Date: November 20, 2015 Approximate End Date: February 12, 2016
Joshua Dickson (Structures) (Paternity)	Approximate Start Date: November 20, 2015 FMLA Twelve Week End Date: February 12, 2016 Planned Return Date: January 4, 2016
Carol Short (Cafeteria)	Beginning Date: September 25, 2015 End Date: December 21, 2015

District

Donald Spalin (Maintenance)	Beginning Date: September 28, 2015 End Date: December 21, 2015
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Recommend approving the following long term substitute positions:

Woodbridge Middle School

Esther Roberts	For: Lindsay Wheatley Start Date: October 5, 2015 Approximate End Date: December 28, 2015
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Recommend approving the following resignations:

Phillis Wheatley Elementary School

Amy Brittingham	Paraprofessional Effective September 22, 2015
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Recommend approving the rescinding of the following:

Woodbridge Middle School

Rachel Bonnewell	Math Department Chair
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Recommend approving a Retirement Incentive of:

\$50.00 for each year of service with Woodbridge School District for Donna Vanderwende and Janice Burbage Street.

First: Mr. Gilefski

Second: Mr. McCarron

Vote: 5-0

14. EXECUTIVE SESSION (Not Necessary)

15. OPEN SESSION (Not Necessary)

16. ADJOURNMENT

A. Motion to Adjourn at 7:53 p.m.

First: Mr. McCarron

Second: Mr. Rudy

Vote: 5-0



Nina Colegrove (Recording Secretary)



Heath B. Chasanov (Executive Secretary)

Board Minutes Approved: 11-18-15

Board Minutes Posted: 11-23-15