

ADMINISTRATION

Heath B. Chasanov
Superintendent

Jason L. Cameron
Assistant Superintendent

Richard Crisci
Supervisor of Administrative Services

Donna R. Hall, Ed.D
Director of Instruction

Michele A. Marinucci, Ed.D
Director of Student Services



BOARD OF EDUCATION

Paul M. Breeding
President

Walter N. Rudy
Vice-President

John C. Barr

Walter P. J. Gilefski

Steve C. McCarron

"Quality Education for Quality Children"

MINUTES

Tuesday, November 3, 2015
BOARD RETREAT MINUTES
Woodbridge Board of Education
Woodbridge District Office
16359 Sussex Highway
Bridgeville, DE 19933
8:00 am

1. CALL TO ORDER

Mr. Breeding called the meeting to order at 8:04 a.m.

A. Motion to Move into Executive Session at 8:04 a.m.

First: Mr. Barr

Second: Mr. McCarron

Vote: 5-0

Board Members Present: Mr. Breeding; Mr. Rudy, Mr. Gilefski, Mr. Barr, Mr. McCarron

Administrators Present: Mr. Chasanov, Mr. Cameron

Others Present: Mrs. Colegrove (Recording Secretary)

2. EXECUTIVE SESSION

A. Personnel

- Personnel Memo was discussed

3. RECONVENE OPEN SESSION

A. Motion to Move into Open Session at 9:43 a.m.

First: Mr. McCarron

Second: Mr. Barr

Vote: 5-0

B. Pledge of Allegiance

Board Members Present: Mr. Breeding, Mr. Rudy, Mr. Gilefski, Mr. Barr, Mr. McCarron

Administrators Present: Mr. Chasanov, Mr. Cameron, Mr. Crisci, Dr. Hall, Dr. Marinucci

Others Present: Mrs. Colegrove (Recording Secretary)

4. AGENDA ADOPTION (Additions/Deletions)

A. Motion to accept agenda as presented:

First: Mr. Gilefski

Second: Mr. Rudy

Vote: 5-0

5. PRESENTATIONS

A. FY 16 Budget – Mr. Chasanov

- All unit driven revenue accounts have been adjusted
- The balance forward has been adjusted as voted October 2015.
- We qualify for a partial administrator, but we are taking the cash option.
- We are waiting on School Choice receipts, sustainment fund, and tech block grant funding, which are all based on units.
- Discussion was held concerning carryover each year. Salary line is increasing because of increased enrollment causing us to qualify for additional positions.
- FY12 salary line was discussed.
- FY07 – FY08 – coach's salaries moved to salary budget line from athletics budget line.
- District transportation cost (10% local absorption) has cost the district \$650,000.00 in four years.

B. WHS Construction Budget Update – Mr. Chasanov/Mr. Crisci

- The district will have approximately \$94,000.00 leftover in the construction project budget.
- Discussion took place about possible projects using the leftover funds:
 - Pole building at high school for maintenance, drama storage, and concession storage
 - Lift for high school maintenance
 - Converting conference room in 400 wing to bullpen for additional teachers
 - Wrapping of scoreboard at three (3) athletic fields (baseball, softball, and field hockey).
 - Irrigation drip system in high school greenhouse
 - Back-up generator for greenhouse was suggested as well.
 - Store front wall at middle school for safety purposes
- The funds must be encumbered no later than June 30, 2016.

C. Front Entrance Discussion – WECEC, WMS – Mr. Crisci

- The store front wall for WECEC has been ordered and should be delivered before Thanksgiving.
- The wall will limit access to the office and building.
- The contractor will be working with security contractor to ensure the functionality of the security system.
- The district maintenance crew will take care of the prep work in the area of installation.
- Discussion took place concerning the placement of the walls and security for the middle school.
- Mr. Chasanov stated there are two main reconfigurations at WMS to price out: to improve the bus entrance at the rear of the building and to improve the security at the front entrance.

D. Student Hearing Process – Mr. Chasanov

- Discussion took place concerning the student hearing process.

6. BOARD REPORT

Mr. Barr - discussed senior citizen's usage of the building working with the Boys and Girls Club.

Mr. Gilefski – questioned the RTI scheduling and programs being offered. Drs. Hall and Marinucci explained it is not only Special Education. Tier I, II, and III were also discussed. RTI is for math, ELA, and behavior. Mr. Gilefski applauds that we do the RTI exceptionally well and not just for compliance.

7. PUBLIC COMMENTARY

There was no public commentary.

8. AGENDA ACTION

A. Motion to approve Personnel Memo as presented:

Recommend approving employment of the following:

Woodbridge High School

Jennifer Seningen

Temporary Special Education Teacher
Start Date: October 26, 2015

Darrynn Harris

Temporary Special Education Teacher
Start Date: TBA

Recommend approving the following EPER positions for the 2015-2016 school year:

Woodbridge Middle School

Carmen Doheny
Rachel Bonnewell

Spanish Club Advisor
Math Department Co-Chair

Woodbridge High School

Dawn Ellis (Nurse)
Emilio Perry (Health/Phys Ed)
Heather Heun (Social Studies)
Jenna Day (Math)
Emilio Perry (Phys Ed, Health)

Wellness Committee Member
Wellness Committee Member
Student Council Advisor
Math Department Chair
Fall and Winter Weight Training

Recommend approving the following long term substitutes:

Woodbridge High School

Luckson Alexis

For: Joshua Dickson
Approximate Start Date: November 20, 2015
Approximate End Date: February 12, 2016

Recommend approving the following resignations:

Woodbridge Early Childhood Education Center

Jodi Tieman-Jones
(Retirement)

Kindergarten
March 1, 2016

Woodbridge High School

Tyler Downes

Health/Physical Education
TBA

Recommend approving the rescinding of the following:

Woodbridge Middle School

Karen Ames
(This EPER will be handled by Nichole Windell and Rachel Bonnewell)

Math Department Co-Chair

Recommend approving a Retirement Incentive of:

\$50.00 for each year of service with Woodbridge School District for Jodie Tieman-Jones.

First: Mr. Rudy

Second: Mr. Barr

Vote: 5-0

9. ADJOURNMENT

A. Motion to Adjourn

There being no further business to discuss, motion was made to adjourn at 11:51 a.m.

First: Mr. Gilefski

Second: Mr. McCarron

Vote: 5-0


Nina Colegrove, Recording Secretary


Heath B. Chasanov, Executive Secretary

Board Minutes Approved: 11.18.15

Board Minutes Posted: 11.23.15