

ADMINISTRATION

Heath B. Chasanov  
Superintendent

Jason L. Cameron  
Assistant Superintendent

Richard Crisci, Jr.  
Supervisor of Administrative Services

Donna R. Hall, Ed.D.  
Director of Instruction

Michele A. Marinucci, Ed.D.  
Director of Student Services



BOARD OF EDUCATION

Paul M. Breeding  
President

Walter N. Rudy  
Vice-President

John C. Barr

Walter P. J. Gilefski

Steve C. McCarron

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*"Quality Education for Quality Children"*

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**OPEN SESSION**

Wednesday, December 17, 2015  
**REGULAR BOARD MEETING**  
Woodbridge Board of Education  
Phillis Wheatley Elementary School  
48 Church Street  
Bridgeville, DE 19933  
6:00 pm

**1. CALL TO ORDER/OPEN SESSION**

Mr. Breeding called the meeting to order at 6:00 p.m.

A. Motion to move Into Executive Session at 6:00 p.m.  
First: Mr. Rudy                                  Second: Mr. McCarron                                  Vote: 5-0

Board Members Present: Mr. Breeding, Mr. Rudy, Mr. Gilefski, Mr. Barr, Mr. McCarron  
Administrators Present: Mr. Chasanov, Mr. Cameron  
Others Present: Mrs. Colegrove, Mrs. Adams (recording secretaries)

**2. EXECUTIVE SESSION**

A. Personnel

- Personnel Memo was discussed.

**3. RECONVENE OPEN SESSION**

A. Motion to move into Open Session at 7:04 p.m.  
First: Mr. Rudy                                  Second: Mr. Barr                                  Vote: 5-0

Board Members Present: Mr. Breeding, Mr. Rudy, Mr. Gilefski, Mr. Barr, Mr. McCarron  
Administrators Present: Mr. Chasanov, Mr. Cameron, Mr. Crisci, Dr. Hall, Dr. Marinucci,  
Ms. Tunstall, Mrs. Morroni, Mrs. Brown, Dr. Leach, Mr. Lehman, Ms. Mitchell  
Others Present: Mrs. Colegrove, Mrs. Adams (recording secretaries)

B. Invocation

C. Pledge of Allegiance

**4. AGENDA/ADOPTION**

A. Motion to accept Agenda as presented:  
First: Mr. McCarron                                  Second: Mr. Barr                                  Vote: 5-0

## **5. PRESENTATIONS /RECOGNITIONS**

- A. FFA Presentation of Poinsettias – Mrs. Wheatley
- Mrs. Wheatley presented the Board with the poinsettias and thanked them for their support.
  - She reported the FFA sold over 550 poinsettias at Christmas in Bridgeville.
- B. Recognition of Veterans Day Participants – Mr. Barr, Mr. Chasanov
- Superintendent Awards were presented to Mary Carey and Joseph Robinson for their volunteer work on Veterans Day distributing letters and visiting with veterans at Applebee's and Texas Roadhouse.
  - Hannah Schmidt and Melanie Felipe-Ramirez were also recognized, but were unable to attend.
- C. Acknowledgement of Cafeteria Staff – Thanksgiving Dinners – Mr. Chasanov
- Mr. Chasanov thanked the cafeteria staff, especially the chiefs and Bonnie Workman for the great job they did with the Thanksgiving Feasts.
- D. Communities in Schools – Mr. Jim Purcell and Associates
- Communities In Schools (CIS) is the largest and most effective dropout prevention organization in the United States, serving 1.25 million students annually in 2,400 public schools in urban, suburban, and rural communities.
  - CIS has a 5 – 10% graduation success rate.
  - A three tier system is used in reaching students:
    - School-wide services
    - Targeted programs
    - Individualized support
  - One-on-one mentoring is achieved through a partnership with the Big Brothers/Big Sisters Organization
  - The College Access and Readiness Program is in partnership with Delaware Technical Community College
  - CIS is always looking for volunteers for one-on-one mentoring, PHASE site or special project volunteer

## **6. REVIEW OF MINUTES**

- A. November 18, 2015 Executive Session
- No changes
- B. November 18, 2015 Open Session
- No changes

## **7. SUPERINTENDENT'S REPORT**

- A. FY16 Final Budget Approval – Mr. Chasanov
- Mr. Chasanov reported changes made to finalize the FY16 budget.
  - Division II and III figures are changed to reflect the increase of units being supplied by the state through the unit count.
  - The preliminary reserve figure is projected at a little over \$600,000.00
  - The cost center reflects changes in the vocational funds and an increase in the charter bill
  - Mr. McCarron expressed his concern for a closer look to be taken next year for art and music teachers at both elementary schools.

B. November 2015 Budgetary Report – Mr. Chasanov

- The revenue shows a drop of 5% from last year because of tax collection. The taxes have been received and will be reflected in the December budgetary report.
- The cost center shows 41.66% of the fiscal year complete and we are at 42.2%, with the salary line showing 38% spent.
- The audit fee line is just the cost of the local funds audit.

C. School Choice – Mr. Cameron

- Mr. Cameron presented seven (7) students for school choice, all of them being current students.
- Two (2) students for WECEC, one (1) for PWES, one (1) for WMS, and three (3) for WHS

**8. BUILDING REPORTS**

A. Woodbridge Early Childhood Education Center – Mr. Lehman

- We are the Food Cup Challenge Champs bringing in over 3500 cans!
- We held a PBS date night for parents on December 4 with 140 students participating
- The high school Select Ensemble and concert band performed for us on December 11.
- Yesterday we had our kindergarten gingerbread house making. All classes were full of parents assisting.
- Today the kindergarten had their 'read around the world', while the first grade held their 'Christmas around the world'.
- The staff and students of WECEC extend a very Merry Christmas and a Happy New Year!

B. Phillis Wheatley Elementary School – Mrs. Brown

- Our Raider Night was held on December 3 with approximately 100 people in attendance.
- Mrs. Sears and Dr. Leach held our first 'Date Night' on December 4 where approximately 100 students stayed after school from 4 – 8 p.m. and enjoyed
- Thank you to the WHS Band and Select Ensemble for treating us to some fine holiday music last Friday.
- We are using our recent Amplify testing Interim scores to determine those students who might benefit from a little extra instruction in math or reading.
- We thank the Board and District Office for your support this school year. We wish you all a happy, healthy Christmas, and a blessed New Year!

C. Woodbridge Middle School – Ms. Tunstall

- We had a visit from Channel 47, WMDT TV on Monday to recognize our Jill Lewandowski as a teacher 'Who Makes a Difference' She was nominated by one of her students and earned the recognition for the month of November. She will be recognized in June at a banquet and a yearly finalist will be selected.
- Our 6<sup>th</sup> graders and new students to WMS painted their book spines on December 14 and 15 for the continuation of our Kindness Mural. We will be adding 11 mural panels throughout the building to expand our existing mural. The DSEA is preparing a piece for the Spotlight section of their spring publication. A crew from WHY? came to film and interview students for a piece to air during their FIRST series.
- We have WHS counselors scheduled to meet with all of the 8<sup>th</sup> grad students on January 4 regarding high school and scheduling.
- We wish everyone a very merry Christmas and a safe and Happy New Year!

- D. Woodbridge High School – Chase Marvil for Mr. Adams
- The play, "It's a Wonderful Life", is opening tonight.
  - Our first honor roll breakfast was held this past Tuesday.
  - Our Communities in Schools program is holding an "Adopt-a-Family" program and we are already up to at least ten families for the holidays.
  - December 11 we held a mini faculty dance-off in the lobby at the end of school to celebrate our students reaching 100,000 acts of kindness done and entered. Cpl. White as Captain SMAK Blue Raider was certainly a dancing machine.
  - Congratulations go out to Coach Manlove and the Woodbridge Blue Raider Football team for their excellent season this year and particularly Jaylyn Magee, Leah Styles, and Shymere Vessels for making the All-State Football team.
  - We held a blood drive on December 8 and collected 49 donations.
  - Our guidance personnel will be visiting WMS on January 4 to begin the scheduling process and talk about pathway offerings.
  - We at Woodbridge High School would like to wish everyone the happiest of holiday season and a fabulous New Year!

**9. STUDENT REPORT – Chase Marvil**

- Our Raider group filled the bleachers at the Milford basketball game!
- Will be working with the elementary school after the holidays to complete the Inspiring Project in their building.

**10. BOARD REPORT**

Mr. Gilefski

- The search for a new Executive Director of the DSBA is underway. The opening is being advertised locally and nationally.

Mr. Rudy

- The middle school choral group had a great performance amidst some lighting issues!
- Legislatures are returning in January.

Mr. Barr

- Happy Holidays!

Mr. McCarron

- I went on the field trip to Longwood Gardens and was surprised by how great the place is!
- Thank you PWES for the date night!
- Happy Holidays!

Mr. Breeding

- I am making the recommendation to extend the Superintendent's Contract for one year through June 30, 2018. This does not include any funding or raises.
- Everyone has worked hard the first half of the year. Enjoy the holidays and rest.
- Merry Christmas, Happy New Year and be safe!!

**11. INFORMATIONAL ITEMS**

- A. WHS Drama Production – "It's A Wonderful Life" – December 17 through 19 – 7:00 – 9:00 p.m.
- B. District Wide Christmas Break – December 21, 2015 through January 1, 2016



Elementary School

Lynn Brown  
Laura Leach

Two years (through June 30, 2018)  
Two years (through June 30, 2018)

Early Childhood

Chris Lehman

Two years (through June 30, 2018)

SCOPE (Dependent upon continued state funding for the SCOPE Program)

Barry Connors  
Dionne Keeler

One year (through June 30, 2017)  
One year (through June 30, 2017)

Recommend approving the following **transfers**:

Woodbridge Middle School

Delores Tunstall

From: WMS Principal  
To: District Office Administrator  
Effective: January 4, 2016

Tina Morrioni

From: WMS Assistant Principal  
To: Acting WMS Principal  
Effective: January 4, 2016

With salary increase to be determined by the Board

Recommend approving the following **EPER/Coaches** positions for the 2015-2016 school year:

Woodbridge High School

Missy Cook (Data Specialist)  
Jenna Day (Mathematics)  
Emilio Perry (Health/PE)  
Shauntae Ford (Paraprofessional)  
Zakiya Armwood (Substitute)

Audio Visual Tech  
Head Varsity Wrestling Coach  
Head Girls Varsity Basketball Coach  
Head Winter Cheerleading Coach  
Asst. Winter Cheerleading Coach

Recommend approving the following **FMLA**:

Phillis Wheatley Elementary School

Helen Hammond (Critical Skills)

Start Date: January 20, 2016  
Approximate End Date: April 13, 2016  
Expected Date of Return: March 16, 2016

Woodbridge Middle School

Otas Cephas (Custodian)

Start Date: December 1, 2015  
End Date: February 23, 2016

District Office

Nancy Fields (Financial Secretary)

Start Date: December 11, 2015  
Approximate End Date: March 3, 2016  
Expected Date of Return: January 18, 2016

Recommend approving the following **retirements**:

(with \$50.00 retirement incentive for each year of Woodbridge School District service)

Phillis Wheatley Elementary School

Karen Sheets (Fourth Grade)

Effective: June 30, 2016

Woodbridge Middle School

Delores Tunstall

Effective: December 31, 2016

Woodbridge High School

Anthony Burton (Art)  
Robert Adams

Effective: April 1, 2016  
Effective: June 30, 2016

Recommend **rescinding** the following EPERs/Coaches:

Woodbridge High School

Jolene Workman (Music/Chorus)  
Danielle Jones (Band)  
Kyan Andrews

Audio Visual Tech  
Audio Visual Tech  
Asst. Junior Varsity Boys Basketball Coach

Recommend **termination** of the following:

SCOPE

Robert Zachry (Math/Science)

Due to: Disability (LTD)

Effective Date: January 25, 2016

First: Mr. McCarron

Second: Mr. Gilefski

Vote: 5-0

14. **EXECUTIVE SESSION** (Not Necessary)

15. **OPEN SESSION** (Not Necessary)

16. **ADJOURNMENT**

A. Motion to Adjourn at 8:18 p.m.

First: Mr. Barr

Second: Mr. Gilefski

Vote: 5-0

  
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Nina Colegrove (Recording Secretary)

  
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Heath B. Chasanov (Executive Secretary)

Board Minutes Approved: 1.21.16

Board Minutes Posted: 1.22.16