

## ADMINISTRATION

Heath B. Chasanov  
Superintendent

Jason L. Cameron  
Assistant Superintendent

Donna R. Hall, Ed.D.  
Director of Instruction

Michele A. Marinucci, Ed.D.  
Director of Student Services

Richard Crisci, Jr.  
Supervisor of Administrative  
Services



## BOARD OF EDUCATION

Paul M. Breeding  
President

Walter N. Rudy  
Vice-President

John C. Barr

Walter P. J. Gilefski

Steve C. McCarron

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*“Quality Education for Quality Children”*

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### OPEN SESSION

Thursday, August 20, 2015  
**REGULAR BOARD MEETING**  
Woodbridge Board of Education  
Phillis Wheatley Elementary School  
48 Church Street  
Bridgeville, DE 19933  
6:00 pm

#### **1. CALL TO ORDER/OPEN SESSION**

Mr. Breeding called the meeting to order at 6:03 p.m.

A. Motion to move Into Executive Session at 6:03 p.m.

First: Mr. McCarron

Second: Mr. Gilefski

Vote: 5-0

Board Members Present: Mr. Breeding, Mr. Rudy, Mr. Gilefski, Mr. Barr, Mr. McCarron

Administrators Present: Mr. Chasanov, Mr. Cameron,

Others Present: Mrs. Colegrove (Recording Secretary)

#### **2. EXECUTIVE SESSION**

A. Personnel

- Personnel Memo was discussed.

#### **3. RECONVENE OPEN SESSION**

A. Motion to move into Open Session at 7:09 p.m.

First: Mr. Barr

Second: Mr. McCarron

Vote: 5-0

Board Members Present: Mr. Breeding, Mr. Rudy, Mr. Gilefski, Mr. Barr, Mr. McCarron

Administrators Present: Mr. Chasanov, Mr. Cameron, Mr. Crisci, Dr. Hall, Dr. Marinucci,

Mr. Adams, Mr. Chase, Ms. Tunstall, Mrs. Morroni, Mrs. Brown, Dr. Leach, Ms. Mitchell

Administrators Absent: Mr. Lehman

Others Present: Mrs. Colegrove (recording secretary)

B. Invocation

C. Pledge of Allegiance

#### **4. AGENDA/ADOPTION**

A. Motion to accept agenda as presented:

First: Mr. Rudy

Second: Mr. McCarron

Vote: 5-0

## **5. PRESENTATIONS /RECOGNITIONS**

- A. Heritage Shores Lifestyle Committee – Mr. Chasanov
- Mr. Chasanov and Mr. Barr presented a Certificate of Appreciation to Patricia Pfau and members of the Heritage Shores Lifestyle Committee for the generous donations of school supplies for the students of Woodbridge Early Childhood Education Center.
- B. Summer Project/Construction Update – Mr. Crisci
- Mr. Crisci reported that all building parking lots have been re-lined and repaired.
  - He also reported that all building repairs and cleaning have been completed and are ready for the new school year.
  - The bus routes were complete a week ahead of schedule. Letters have been mailed to parents.
- C. FFA National Convention Overnight Trip – Louisville, KY – October 26 – 30, 2015
- Mr. Chasanov presented the FFA National Convention Overnight Trip request for Board consideration.
- D. FFA Chapter Officer Leadership Training Overnight Trip – Camp Tockwogh, MD – September 22-23, 2015
- Mr. Chasanov presented the FFA Chapter Officer Leadership Training Overnight Trip request for Board consideration.
- E. Manufacturing Program Update – Mr. Chasanov
- Mr. Chasanov reported Del Tech will be making a decision concerning the instructor for the Manufacturing Program next week.
  - Equipment has been ordered. Computers have been delivered. The furniture order has been delayed, but Del Tech is sending over refurbished furniture for use until the furniture is delivered.
  - Mr. Chasanov further reported that conversations are on-going with Seaford School District to align the high school schedules to accommodate the Manufacturing Program.
  - Woodbridge has 12 students enrolled. Seaford has eight (8) students enrolled.
  - The first date of the class will be set once the instructor is hired and they receive training at the Del Tech North site.
- F. Cursive Writing
- Mr. Gilefski informed the Board that a bill has been introduced that would mandate the teaching of cursive writing.
  - Mr. Gilefski stated that while he feels this should not be a legislative action he does believe in the importance of teaching students cursive writing.
  - Mr. Chasanov stated that he had surveyed districts within the state and that most are teaching cursive writing, but not as a requirement.
  - Mr. Breeding stated that he feels this should be looked into.

## **6. REVIEW OF MINUTES**

- A. July 16, 2015 Executive Session
- No changes
- B. July 16, 2015 Open Session
- No changes

## **7. SUPERINTENDENT'S REPORT**

- A. July 2015 Budgetary Activity
- Mr. Chasanov presented the July 2015 Budgetary Activity report.

B. Enrollment Update

- Mr. Cameron reported that enrollment is up by 136 students compared to this time last year.

C. School Choice

- Mr. Cameron presented 21 students for school choice:
  - 12 students at Woodbridge Early Childhood Education Center.
  - Four (4) students at Phillis Wheatley Elementary School.
  - Three (3) students at Woodbridge Middle School.
  - Two (2) students at Woodbridge High School.
  - 15 of the applications are new students, and six (6) are current students.

**8. BUILDING REPORTS**

A. Woodbridge Early Childhood Education Center – Ms. Mitchell

- Ms. Mitchell thanked the custodial staff for their work in getting the building “student ready”.
- A word wall is going into the cafeteria with the help of Mrs. Ricker.
- The new staff members are experienced teachers and administration is excited to have them and to be working with them this year.
- She reported the new programs as Reading Wonders, Eureka, and Handwriting are ready to be implemented.
- View the School is scheduled for Thursday, August 27, 2015 from 10:00 – 2:00.

B. Phillis Wheatley Elementary School – Mrs. Brown

- Mrs. Brown thanked the custodial staff and secretarial staff for their work in preparing for the beginning of the school year.
- She reported the start of this school year with 100+ more students than last year.
- The new staff is enthusiastic and ready to get to work!
- Professional Development is scheduled for next week, but includes time for teachers to set up and get ready for their students.
- View the School is scheduled for Thursday, August 27, 2015 from 10:00 – 2:00.

C. Woodbridge Middle School – Ms. Tunstall

- Ms. Tunstall reported the middle school has six (6) new staff members and administration is very excited to be working with them.
- Mrs. Morroni is still working on completing schedules. The schedule changes are to accommodate PLC meetings for teachers each Tuesday.
- Open House/Cook-Out is scheduled for Thursday, August 27, from 5:15 – 8:00.
- Our FOCUS Schools Team has had three (3) meetings and is continuing to work on the development of our FOCUS plan.
- Mrs. Morroni is opening a WMS twitter account in an effort to keep our parents and students better informed of school events and happenings.
- Woodbridge Middle School has earned the DIAA Sportsmanship Award for the 8<sup>th</sup> year in a row! Dane Sears did a wonderful job putting the notebook together as the AD for WMS.
- We are very proud to have for the first time a Middle School student competing in the National FFA competition. MacKenna Kerrick will be competing for Agri Science Dairy Cattle Production Display.
- Woodbridge Middle FFA represented us well at the fair:
  - The WMS Team placed 3<sup>rd</sup> in the Dairy Cattle Evaluation
  - MacKenna Kerrick placed 3<sup>rd</sup> in Agri Science Dairy Cattle Production Display
  - MacKenna Kerrick placed 1<sup>st</sup> in Animal Systems
- Ms. Tunstall acknowledged and thanked Cliff Drummond for the hard work he and the custodial staff did in getting the school ready. Mr. Crisci and Mr. Roth were also thanked for the financial support for some much needed upgrades.

D. Woodbridge High School – Mr. Adams

- Mr. Adams reported that the high school is fully staffed for the year!
- Student schedules went home on Tuesday.
- A meeting was held this morning regarding Schoology and how to roll it out to the staff. It should be a benefit to all in regards to students submitting senior project materials.
- We held our first 'Writing Workshop' for seniors on Tuesday evening, August 18 with 35 incoming seniors showing up. Two more are scheduled for August 26th and September 3<sup>rd</sup>.
- Open House is scheduled for Tuesday, August 25, from 6:00 – 7:30.
- We will be holding our 1<sup>st</sup> Annual 'Staff Tailgate' in the parking lot at Woodbridge High School beginning at 5:00 prior to our first home football game on September 11.
- Sports practices, Band Camp, ROTC Boot Camp are all in full swing.
- Our new SRO, Heyward White has been in to get acquainted with the building.
- Mr. Chase has developed the WHS Facebook page.

9. **BOARD REPORT**

Mr. Gilefski

- Mr. Gilefski wished everyone a good year.

Mr. Rudy

- Mr. Rudy hopes that everyone is having fun.

Mr. McCarron

- Mr. McCarron wished everyone a productive new year.
- He attended the New Teacher Orientation and was impressed with the new staff.
- He congratulated all the State Fair winners.
- He also stated he believes Facebook and Twitter accounts are a good resource to use.

Mr. Barr

- Mr. Barr attended the New Teacher Orientation and was very pleased to see the experience of the teachers.
- He is working on the Patriots Day Project that will be held on September 11<sup>th</sup> at 10:00 a.m.
- September 9<sup>th</sup> at 7:00 p.m. the Navy Jazz Band will be performing at the Gazebo at Heritage Shores. All are welcome to attend.

Mr. Breeding

- Mr. Breeding also attended the New Teacher Orientation and was impressed with the experience of the new teachers coming in. Only four (4) are 1<sup>st</sup> year teachers.
- He thanked the employees for their work this summer.
- He reminded everyone that our students are the most important part of the District.
- He also charged Administrators to be diligent in taking care of discipline problems as they arise.

10. **INFORMATIONAL ITEMS**

Mr. Chasanov added the Woodbridge Family lost a friend, Mr. Alton "Pop-Pop" Breeding. We send our condolences to Ron, Rob, Carol, Sue and Karen Breeding.

A. FFA State Fair Results

Displays:           Most Attractive Landscape – 3<sup>rd</sup> Place  
                          Educational Display – 3<sup>rd</sup> Place  
                          Delaware Ag Products – 3<sup>rd</sup> Place  
                          Horticulture Display – 4<sup>th</sup> Place

Career Development Events:

Ag Issues – 1<sup>st</sup> Place – Jacie Kerrick, Beth Manlove, Lexi harned, Jessalyn Baker, Honorio Torres, Evan Hunt, and Tanner Hollis

Livestock Evaluation – 3<sup>rd</sup> Place – Makayla Johnson – 5<sup>th</sup> Place Individual Alyssa Boyce, Brooklyn Williams, and Brittany Mansfield

Dairy Evaluation – 3<sup>rd</sup> Place

Livestock:

Makayla Johnson, Reserve Champion Barrow – 1<sup>st</sup> Place Market Hog

Jordan Chelton – 3<sup>rd</sup> Place Barrow – 6<sup>th</sup> Place Showman

Trevor Van Vorst – 5<sup>th</sup> Place Market Hog

Large Interior Woodworking:

1<sup>st</sup> Place – Ken Munar; 2<sup>nd</sup> Place – Owen Pleasants; 4<sup>th</sup> Place – Dylan Abrams

Large Exterior Woodworking:

2<sup>nd</sup> Place – Trevor VanVorst

Wood Toolbox Division:

1<sup>st</sup> Place – Altia Anderson

2<sup>nd</sup> Place – Tony Pecorino

3<sup>rd</sup> Place – Savannah Wells

Small Exterior Project:

1<sup>st</sup> Place – Corey Greene

Small Interior Project:

1<sup>st</sup> Place - Jaquan Nowell

Large Usable Welding Project:

2<sup>nd</sup> Place – Jordan Chelton

Stick Welding Display:

2<sup>nd</sup> Place - Savannah Wells

Mig Welding Display:

2<sup>nd</sup> Place – Nikko Lucke

Congratulations to Karen Breeding, Craig Malloy, and Monica Wheatley.

B. WECEC Open House – September 2, 6:00 p.m.

C. PWES Open House – September 10, 6:00 p.m.

D. WMS Open House – September 10, 6:00 p.m.

E. WHS Open House – August 25, 6:00 p.m.

F. School Resource Officer

G. We Are Woodbridge Weekend – October 2-3, 2015

H. 2015 America's Farmers Grow Rural Education Grant

I. September 2 & 3 is when the 'B' section of kindergarten and pre-kindergarten attend.

## **11. PUBLIC COMMENTARY**

Mr. Carr asked how the community is introduced to new teachers.

Mr. Chasanov stated the schools send information out to parents in letters.

Mr. Carr also shared the Woodbridge Alumni Group was holding their fundraiser dinner the weekend of 'We Are Woodbridge'. Tickets are \$20.00.

## **12. AGENDA ACTION**

A. Motion to approve FFA National Convention Overnight Trip – Louisville, KY – October 26-30, 2015

First: Mr. McCarron

Second: Mr. Barr

Vote:5-0

B. Motion to approve FFA Chapter Officer Leadership Training Overnight Trip – Camp Tockwogh, MD – September 22-23, 2015

C. First: Mr. McCarron

Second: Mr. Barr

Vote:5-0



Whitney Wright  
Lynne Zanowic  
Tyler Downes  
Christina Pratt

Special Education Teacher  
Paraprofessional  
Health/Physical Education  
Math

SCOPE

Adair Williams

Paraprofessional

Recommend approving the following transfers (all effective August 24, 2015 unless otherwise noted):

Woodbridge Early Childhood Education Center

Jennifer Suter-Powell

From: Pensioned Part-Time Cafeteria Worker  
To: Non-Pensioned Hourly Cafeteria Worker

Phillis Wheatley Elementary School

Beverly Sanchez

From: Pensioned Part-Time Cafeteria Worker  
To: Non-Pensioned Hourly Cafeteria Worker

Jamie Pettyjohn

From: Paraprofessional – WECEC  
To: Special Education Teacher - PWES

District

Evetta Gibbs

From: Full Time Pre-K Bus Driver  
To: Part Time Pre-K Bus Driver

Recommend approving the following EPER positions for the 2015-2016 school year:

Phillis Wheatley Elementary School

Virginia Martinez

IST Team Member

Deborah Postles

IST Team Member

Robin Andrus

IST Team Member

Katie Sears

PBS Leader

Woodbridge Middle School

Carmen Doheny

Spanish Interpreter  
Spanish Club Advisor

Recommend approving the following coaching positions: (all for Fall 2015 season unless otherwise noted)

Woodbridge Middle School

Andrew Szymanski

Head Volleyball Coach

Amanda Warren

Assistant Volleyball Coach

Monica Fisher

Volunteer Volleyball Coach

Amber Vanderwende

Vol. Assistant Field Hockey Coach

Woodbridge High School

Marshall Warrington

Spring 2016 Head Girls Soccer Coach

Morgan Warrington

Spring 2016 Vol. Assistant Girls Soccer Coach

Kera Sampson

Vol. Assistant Cheerleading Coach

Jason Farley

Assistant Boys Soccer Coach

Kira Wagar

Spring 2016 Head Softball Coach

Marvin Herrera

Volunteer Asst. Soccer Coach

Ashonay Dixon

Volunteer Asst. Cheerleading Coach

Shanice Durham

Volunteer Asst. Cheerleading Coach

Zakiya Armwood

Asst. Varsity Cheerleading Coach

Shauntae Ford

Head Varsity Cheerleading Coach

Richard Idler

Spring 2016 Varsity Asst. Girls Soccer Coach

Recommend approving the following FMLA:

Phillis Wheatley Elementary School

Sarah Burress

Start Date: August 26, 2015

Tentative End Date: November 18, 2015

SCOPE

Robert Zachry

Start Date: August 24, 2015

Tentative End Date: November 16, 2015

Recommend approving the following long term substitute positions:

Phillis Wheatley Elementary School

Caitlin Knotts

April Small FMLA Coverage

Start Date: August 24, 2015

Approximate End Date: November 16, 2015

Amber Miller

Sarah Burress FMLA Coverage

Start Date: August 24, 2015

Woodbridge High School  
Jackie Robinson

Approximate End Date: November 18, 2015

Christine Graham FMLA Coverage  
Start Date: August 24, 2015  
Approximate End Date: November 16, 2015

SCOPE  
Austin Perry

Robert Zachry FMLA Coverage  
Start Date: August 24, 2015  
Approximate End Date: November 16, 2015

Recommend approving the following resignations (all effective June 30, 2015 unless otherwise noted):

Woodbridge Early Childhood Education Center

Jennifer Collins  
Kayla Bevins  
Jamie Gordon

WECEC Spec Ed Teacher  
Part-Time Daycare Provider  
Part-Time Daycare Provider

Phillis Wheatley Elementary School

Donna Vanderwende (retirement)

Office Paraprofessional  
Effective: December 1, 2015  
Special Education Coordinator

Beth Baker

Woodbridge Middle School

Rebecca West

English Teacher

Woodbridge High School

Blair Newman  
James Wheatley  
Debra Nestor Patty (retirement)  
Katie Joseph

Health/Drivers Ed  
Math Teacher  
Spec Ed Teacher  
Psychologist

District

Loretta Sivels

Pre-K Bus Driver

Recommend approving the following terminations:

Woodbridge High School

Jason Baker

Effective: June 30, 2015  
Based upon Certification

Recommend approving the rescinding of the following coaching/EPER positions:

Woodbridge Middle School

James Benson  
Angelina Idler

Assistant Football Coach  
Assistant JV Boys Soccer Coach

District

Melissa Bleile

Web Page Coordinator  
Lead Mentor for WMS

First: Mr. Gilefski

Second: Mr. McCarron

Vote: 5-0

### 13. ADJOURNMENT

A. Motion to Adjourn at 8:19 p.m.

First: Mr. Barr

Second: Mr. Gilefski

Vote: 5-0

  
Nina Colegrove (Recording Secretary)

  
Heath B. Chasanov (Executive Secretary)

Board Minutes Approved: 9.17.15

Board Minutes Posted: 9.21.15