

ADMINISTRATION

Heath B. Chasanov
Superintendent

Jason L. Cameron
Assistant Superintendent

John W. Marinucci
Director of Administrative Services

Donna R. Hall
Director of Instruction

Michele A. Marinucci
Supervisor of Student Services



BOARD OF EDUCATION

Paul M. Breeding
President

Walter N. Rudy
Vice-President

John C. Barr

Walter P. J. Gilefski

Steve C. McCarron

“Quality Education for Quality Children”

OPEN SESSION

Wednesday, November 19, 2014

REGULAR BOARD MEETING

Woodbridge Board of Education

Phillis Wheatley Elementary School

48 Church Street

Bridgeville, DE 19933

6:00 PM

1. CALL TO ORDER/OPEN SESSION

Mr. Breeding called the meeting to order at 6:00 p.m.

Board Members Present: Mr. Breeding, Mr. Rudy, Mr. Gilefski, Mr. Barr, Mr. McCarron

Administrators Present: Mr. Chasanov, Mr. Cameron, Dr. Marinucci, Dr. Hall, Mrs. Marinucci, Mr. Adams, Ms. Tunstall, Mrs. Morroni, Mrs. Brown, Dr. Leach, Ms. Mitchell, Mrs. Colegrove (Recording Secretary)

A. Motion to move into Executive Session at 6:00 p.m.

First: Mr. Barr

Second: Mr. Rudy

Vote: 5-0

2. EXECUTIVE SESSION

A. Personnel

Personnel memo was discussed.

3. RECONVENE OPEN SESSION

A. Motion to move into Open Session at 7:00 p.m.

First: Mr. Barr

Second: Mr. McCarron

Vote: 5-0

B. Invocation

C. Pledge of Allegiance

4. AGENDA/ADOPTION

A. Mr. Chasanov recommended the Agenda be approved as presented.

First: Mr. Rudy

Second: Mr. Barr

Vote: 5-0

5. PRESENTATIONS/RECOGNITIONS

A. Foundations of College Math Course – Mrs. Duncan and Mrs. Day

- Mrs. Duncan reported that following numerous meetings with all of the colleges and universities in the State of Delaware the District decided to take on the Foundations of College Math Course.
- Students taking this course in high school and scoring a grade of 77 or better would not have to take a remedial math course in any of the Delaware universities and colleges.
- Mrs. Day reported 20 students are taking the course this year and are very motivated and excited about the course.

B. DIAA Sportsmanship Awards – Mr. Kevin Charles

- Mr. Charles presented the DIAA Sportsmanship Award to Woodbridge Middle School for the 7th consecutive year!
- The DIAA Sportsmanship Award was made to Woodbridge High School for the 4th consecutive year!

C. Fall Sports Team Recognitions – Mr. Chasanov

- Mr. Chasanov introduced Mr. Gene Vanderwende and congratulated him on the undefeated season of the Middle School football team.
- Mr. Chasanov, Mr. Breeding, and Mr. Vanderwende then presented awards to the Middle School football players.
- Mr. Chasanov then introduced Mrs. Monica Wheatley and congratulated her on the High School field hockey team making it into the state play-offs. He also congratulated her on being the Henlopen Conference Field Hockey Coach of the Year!
- Mr. Chasanov, Mr. Breeding, and Mrs. Wheatley then presented awards to the High School field hockey players.

D. WSD Board Policy Section 100 – Second Reading

- Mr. Chasanov presented Board Policy Section 100 for its second reading.
- No changes were made.

E. WSD Board Policy Section 300 – First Reading

- Mr. Chasanov presented Board Policy Section 300 for its first reading.
- Changes for consideration to the policy are as follows:
 - Page 2: Records: replacing 'all orders placed' with 'encumbrances'.
 - Page 2: Replacing 'Payment Voucher' with 'Authorization for Expenditure form'.
 - Page 8: Removing the 'Bonding' section as this is a process the State has set and the District follows their processes.
 - Page 9: Replacing 'the real or personal' (referring to School property) with 'facilities, equipment and other such (as the School District does not own personal property)'.

F. WSD Board Policy Section 400 – First Reading

- Mr. Chasanov presented Board Policy Section 400 for its first reading.
- Changes for consideration to the policy are as follows:
 - Page 2: Inserting an organizational chart.
 - Page 5: Replacing the title 'Specialists' with 'additional administrative positions'.
 - Page 7: Replacing wording due to the change from the DPAS Administrator evaluation system to the current evaluation system set forth by the Department of Education.

6. REVIEW OF MINUTES

- A. October 15, 2014 Executive Session Minutes
 - No changes
- B. October 15, 2014 Open Session Minutes
 - No changes
- C. October 29, 2014 Board Retreat Minutes
 - No changes

7. SUPERINTENDENT'S REPORT

- A. September/October Budgetary Reports
 - Mr. Chasanov stated that the District is at 78% of its tax collection.
 - He also stated that the Cost Center reflects the 3 pay month of October.
 - Mr. Chasanov explained that a Senior Project at the high school this year was to make an improvement to the facility. The student chose to install a putting green at the high school which the Golf team will be able to use for practice. The District paid for the synthetic green for this project out of the Athletic Set-Aside funds.
 - Mr. Breeding inquired as to whether or not Construction set-aside funds were paying for any of the mobile units still on site.
 - Mr. Chasanov explained that all mobile units remaining are owned by the District.
 - Mr. Gilefski questioned why the Class of 2014 still had funds in the High School Internal Account.
 - Mr. Adams stated that the Class of 2014 Advisor was working on clearing the funds.
- B. Unit Count Waiver Request – Mr. Cameron
 - Mr. Cameron reported the requirement by Delaware Code to use 98% of our units for what they are allocated for.
 - The only building not at the 98% is Phillis Wheatley Elementary School. When the federally funded positions are added we are well above the 98%.
- C. Class Size Waiver Request – Mr. Cameron
 - Mr. Cameron stated the requirement of Delaware code that all Kindergarten through 3rd grade classes not exceed 22 students.
 - He requested the waiver for our 2nd grade level only.
- D. School Choice – Mr. Cameron
 - Mr. Cameron presented three (3) students for school choice.
 - The three (3) students are currently attending Woodbridge, but have moved from the area.

8. BUILDING REPORTS

Woodbridge High School – Mr. Adams

- Mr. Adams commended the Field Hockey team for making the state tournament this year.
- The Thanksgiving Feast is tomorrow and everyone is invited.
- The High School had very good turnout for parent conferences this year. They were conducted with parents of our Advisees and it seemed to help the turnout.

- The scheduling process has begun. Teachers are working on necessary amendments to course descriptions.
- The Freeman Foundation performed for our 9th, 10th and 12th grade classes today, along with 60 students from Seaford High School. The performers then held workshops in each of the classes.
- This Friday is College Apparel Day!
- Winter sports have begun their practices.

Woodbridge Early Childhood Education Center – Ms. Mitchell

- Chronicles of Narnia performance is being held on Monday, November 24.
- Our students will be travelling to the high school on Monday, December 22 to see the production of Christmas Carol.
- Our students will also enjoy the WMS/WHS Chorus performance on Friday, December 19 in our school gymnasium.
- Wilmington Eastside Charter School is touring our school tomorrow and meeting with administrators to discuss our programs for possible implementation at their school.
- We are planning a 'Date Night' on December 5th for our student's parent. It will be held from end of school time through 7:30 p.m. Children will enjoy arts and crafts, board games, face painting, Wii and Xbox. We're holding this in conjunction with PWES.
- We served over 1300 people at our Thanksgiving Feast, consisting of families, students, and staff.
- Our 1st Annual Fall Parade was well attended!
- PTO Movie Night is this Friday from 6:00 – 9:00 p.m.
- Our reading kick-off was presented by the high school football players and cheerleaders. The students chose snow cones as the reward for the Raider Palooza Reading goal of 30,000 points.

Phillis Wheatley Elementary School – Dr. Leach

- We want to thank all who helped with our Thanksgiving lunch today. We had 284 guests!
- A special thank you goes out to our WOW Team, consisting of Kate Libby, Nicole Brodie, Evelyn Anthony, Michelle Brown, Karen Sheets, Stephanie Vodvarka, and Heather Kerrick. They organized the AR assembly and are motivating the students to read and earn 60,000 AR points this year!
- Lydia Thomas, 4th grade, is the winner of the Letters to Veterans contest.
- We've held over 400 parent conferences.
- Our PBS Patrol is involving students in positive behavior support.
- Mrs. Pamela Vanderwende has won the Delaware Air Force chapter Teacher of the Year!
- We are going to be holding reading and math nights in December for our struggling students.
- New after school clubs are starting in December.

Woodbridge Middle School – Ms. Tunstall

- Fall Sports Banquet was held on November 13th. We had 230 people in attendance.
- Winter sports practice and tryouts are underway. Scrimmages begin December 3rd.
- Report cards were mailed home on the 17th. Over 149 students earned honor roll; 31 straight A honor roll, 118 A/B honor roll. The honor roll breakfast is being held November 25th at 8:30.
- Our Thanksgiving Feast is tomorrow.
- This week is WMS Student Council Anti-Bullying week. The Student Council is having a 'cause' each month ranging from cancer awareness, Downes Syndrome Awareness to anti-bullying and respect campaigns.
- We are preparing for our Common Core State Standards review which is scheduled for December 3rd.

- Our winter concert is scheduled for December 16th.
- Our PBS Committee is holding a PBS Movie Day on Friday (21st). In order for students to participate they must pass all of their subjects, and they cannot have any ISS, OSS or bus suspensions. We have a total of 429 students earning this privilege!
- Our staff completed 821 parent contacts for the month of October, with 261 Positive Blue Post Cards. There were 547 contacts made in September.

9. STUDENT REPORT – Ms. Jordan Clark

- The Theatre Club is holding its performance of ‘Chronicles of Narnia’ at PWES.
- Mr. Geunther is taking students to see MacBeth in December at the University of Delaware.
- Our winter concert is being held on December 4th from 7:00 – 8:30 p.m.
- The Theatre Club is holding performances of “Christmas Carol” from December 18 – 20, 7– 9p.m.

10. BOARD REPORT

Mr. Gilefski

- The DSBA President recruited a board member from his district to be a direct liaison to the legislators.
- The Patriotic Music Night was very enjoyable.
- The WECEC Thanksgiving luncheon was very efficient.
- I enjoyed doing a mural at the Middle School.

Mr. Rudy

- Patriots Day was a wonderful event!

Mr. Barr

- We had over 550 letters for Veterans from the students at PWES. It was very moving to see grown men touched by the words of the student’s letters.

Mr. McCarron

- The Veterans Day celebration was a great event.
- I very much enjoyed the fall and Halloween fun at WECEC.
- The feasts have been enjoyed!

Mr. Breeding

- Please tell your staff what a great job they are doing!
- We wish everyone a safe and happy holiday!

11. INFORMATIONAL ITEMS

- A. Professional Development Day – November 26, 2014 – No School for Students
- B. Thanksgiving Break – All Buildings Closed – November 27 and 28, 2014
- C. Next Board Meeting – December 3, 2014 at SCOPE Site
- D. WHS Band/Choral Concert – December 4, 2014 @ 7:00 p.m.
- E. District Food Drive – December 8 through December 19, 2014
- F. WMS Band/Choral Concert – December 16, 2014 @ 7:00 p.m.
- G. Regular Board Meeting – December 17 at Phillis Wheatley Elementary School

12. PUBLIC COMMENTARY

- Ms. Catherine McMahon expressed her concern with her daughter’s transportation and bus driver.
- Mr. Breeding assured her the matter would be looked into.

Recommend approving the **temporary employment** of the following:

Woodbridge Early Childhood Education Center

Kim Hill	Paraprofessional
	Start Date: November 3, 2014

Phillis Wheatley Elementary School

Katie Roache	Paraprofessional
	Start Date: November 3, 2014

Woodbridge Middle School

Sonid Blanchard	Paraprofessional
	Start Date: November 3, 2014

Woodbridge High School

Lynne Zanowic	Paraprofessional
	Start Date: November 3, 2014

Recommend approving the employment of the following **EPER Positions** for the 2014-2015 School Year:

Phillis Wheatley Elementary School

Nicole Brodie	Wellness Committee Member
Jennifer Guido	Wellness Committee Member
Katie Sears	Wellness Committee Member

Woodbridge Middle School

Tommie Polite	IST Member
Jay Young	Girls Spring Soccer Head Coach
Shauntae Ford	Track and Field Head Coach
Shauntae Ford	Head Winter Cheerleading Coach
Brandon Bailey	Track and Field Assistant Coach
Alex Towers	Softball Head Coach
Kasey Thompson	Softball Assistant Coach
Mark Razzano	Baseball Head Coach
Dane Sears	Baseball Assistant Coach
Alex Towers	Wrestling Head Coach
Garrett Johnson	Wrestling Assistant Coach
Preston Grace	Boys Basketball Head Coach
Nelson Burbage	Boys Basketball Assistant Coach
John Mosely	Girls Basketball Head Coach
Richana Massey	Girls Basketball Assistant Coach

Woodbridge High School

Kelli Duncan	Lead Mentor
Marvin Morris	Boys Varsity Head Basketball Coach
Julius Cannon	Boys Varsity Assistant Basketball Coach
Randy Jones	Boys Junior Varsity Head Basketball Coach
Julius Mullen	Boys Jr. Varsity Asst. Basketball Coach
Jenna Day	Varsity Wrestling Head Coach
Matt Davis	Jr. Varsity Assistant Wrestling Coach
Jesse Glanden	Varsity Assistant Wrestling Coach

Emilio Perry	Girls Varsity Head Basketball Coach
Jed Bell	Girls Varsity Asst. Basketball Coach
Connie Bean	Girls Jr. Varsity Head Basketball Coach
Laconya Eley	Girls Jr. Varsity Asst. Basketball Coach

Recommend approving the following Sports **Volunteer Coaching** positions for the 2014-2015 School Year:

Woodbridge Middle School

Joe Busby	Volunteer Wrestling Assistant Coach
Raymond Sockriter	Volunteer Baseball Assistant Coach
Andrew Lamberton	Volunteer Baseball Assistant Coach
Mark Marek	Volunteer Track and Field Assistant Coach

Woodbridge High School

Lewis Day	Volunteer Assistant Wrestling Coach
Jerry Phipps	Volunteer Assistant Boys Varsity Basketball Coach
Charles Smith	Volunteer Assistant Boys Varsity Basketball Coach
Ricardo Reid	Volunteer Assistant Boys Jr. Varsity Basketball Coach
Jenna Schrock	Volunteer Assistant Girls Basketball Coach
Charlie Fountain	Volunteer Assistant Girls Basketball Coach

Recommend approving the **Long Term Substitutes**:

Aleka Anderson (for Charla Benton)	Approx. Start Date: November 19, 2014 Approx. End Date: February 27, 2015
Cindy Ramos (for Lynne Zanowic)	Start Date: November 4, 2014 End Date: December 23, 2014

Recommend approving the following **FMLA's**:

Woodbridge Early Childhood Education Center

Erin Ricker	Approx. Effective Date: November 19, 2014 Tentative Return Date: February 20, 2015
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Recommend approving the following **retirements**:

Woodbridge Early Childhood Education Center

Lena Ciccarella	ESL Teacher Effective: June 30, 2015
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Woodbridge High School

Rusty Bean	Social Studies Teacher Effective: June 30, 2015
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Recommend approving the **termination** of the following:

Woodbridge High School

Bilal Parker	ISS Paraprofessional Varsity Girls Basketball Coach Effective: November 19, 2014
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First: Mr. McCarron

Second: Mr. Rudy

Vote: 5-0

14. ADJOURNMENT

A. Motion to Adjourn at 8:39 p.m.

First: Mr. Barr

Second: Mr. McCarron

Vote: 5-0



Nina Colegrove (Recording Secretary)



Heath B. Chasanov (Executive Secretary)

Board Minutes Approved: 12.3.14

Board Minutes Posted: 12.8.14